

**PROFORMA FOR SUBMITTING PROPOSAL FOR THE
ESTABLISHMENT OF KRISHI VIGYAN KENDRA**

1. Name of the Scheme:
2. Name of the District (New/Additional):
3. Location Host Institute:
 - (a) Name and complete postal Address of the Host Institute.
 - (b) Name and complete postal address of the Officer-in –Charge who will deal with this scheme at the Institution/University levels.
 - (c) Name and Address of the actual location of proposed Krishi Vigyan Kendra.
 - (d) Phone No. and Telegraphic Address of the Officer-in –Charge referred to at above.
4. Specific Objectives of the Scheme:
 - (i) Long term objectives:
 - (ii) Short-term objectives:
5. Background Information:
 - (a) A brief Historical Perspective and activities of the Host Institution.
 - (b) Facilities available with the institutions to support the training programs of the KVK.
 - i. Physical facilities available-Land/Farms, Buildings (Office, Classrooms etc.), Farmers Hostel etc.*
 - ii. Academic Facilities – Laboratories, Library, Workshop, Poultry and Dairy units, Piggery, Fishponds etc.*
 - iii. Other specific facilities such as Vehicles, Farm equipments, Audio visual aids and equipments etc. available, if any.*
 - iv. Scientific and Technical Staff available in the host institution who may support the training programs of the Krishi Vigyan Kendra Scheme (Specify them in terms of (a) Full-time support (b) Part-time support and (c) on Ad-hoc basis.*
 - (c) Other Agriculture and Allied Institution available in the district. (*Indicate also approximate distance from the proposed KVK location*).
 - (d) Population data:

Give classified population data of the district in terms of (as per 2011 Census)

 - i. Rural and Urban population*
 - ii. Farming/Non-Farming population*
 - iii. Total population of the district*
 - iv. Large farmers/Smaller farmers/Marginal farmers/Hilly farmers*
 - v. Literacy rate for the district as a whole, for rural and urban population, for males and females etc.*
 - vi. Population of Scheduled caste, Scheduled tribes in the district and their percentage to total population.*
 - (e) Main occupations of the people in the district:

Give more details about the type of farming, major crops and related facilities available like canals, electricity, tanks, etc.
 - (f) Give a map of the district, indicating the location of the proposed KVK and distance from district headquarters in kms.
 - (g) Experience of the host institution in relation to farmers’ training.

(Give full details of existing training unit/centre, if any).

6. Details of the proposed KVK - Technical Programme

- (a) Need for a Krishi Vigyan Kendra.
- (b) Main Agricultural problems of the district.
- (c) Specific training needs of the farmers.
- (d) Identify specific training courses in the field of agriculture including livestock production based on the felt needs of the farmers for at least the first year.
- (e) Indicate the plan of work for the training courses referred to at (d) above.
- (f) Facilities, which can be made available by the host institution exclusively for the proposed KVK – land, buildings, equipment, vehicles, staff etc.

7. Facilities: *(Give details of facilities required for the scheme):*

- (a). i) Land available for the establishment of KVK in ha.
ii) Ownership of land. (Documentary evidence to be attached)
- (b) Facilities, which can be shared by the proposed KVK with the host institution (free of charge).
 - i. List of equipment and apparatus*
 - ii. Number of livestock*
 - iii. Farms/dairy unit/poultry unit/piggery etc.*
 - iv. Main building, classroom, hostel etc.*
 - v. Laboratory and Office facilities etc.*
- (c) Specific facilities required for the proposed KVK in terms of:
 - (i) Staff*
 - (ii) Equipments (please attach a list of equipments with approximate cost)*
 - 1. Audio-Visual Equipment*
 - 2. Agriculture Equipment*
 - 3. Dairy Equipment*
 - 4. Home Science & Nutrition*
 - (iii) Modest buildings*
 - (iv) Vehicle etc.*

8. Duration of the Scheme:

9. Staff Requirements:

10. Financial Outlay of the Scheme:

11. Abstract

Certify that the scale of pay and allowance etc. proposed in the scheme are those admissible to persons of corresponding status employed under the *(Name of the host organization)*

Signature of Head of Institution